



Civil Litigation Associate with a Creative Edge

About Us: McLetchie Law Group is not a typical law firm. Our exciting and growing practice spans diverse areas, from media law to civil rights litigation, First Amendment matters including defamation defense under Nevada's anti-SLAPP statute, and cannabis law. The Firm has a successful practice and has been part of groundbreaking litigation. We are passionate about transparency, free speech, supporting our clients' cannabis businesses, creative problem-solving, and out-of-the-box thinking. If you're ready to join a dynamic team, keep reading!

Position Overview: We are seeking an organized and versatile Civil Litigation Associate who thrives in a fast-paced environment. You'll work on a variety of cases, collaborate with staff and other attorneys interact with clients, and contribute to novel legal work. The office atmosphere is industrious but relaxed and collegial, and the firm is actively involved in the community. The firm's billable requirement is 1,850 a year. You must play well with others but being opinionated is encouraged.

Responsibilities

- Research legal issues, including complex and novel questions.
- Draft motions and briefs.
- Review documents and evidence; analyze and evaluate cases; case planning.
- Draft and respond to discovery requests and responses.
- Court appearances and depositions.
- Coordinate and communicate with clients and third parties.
- Follow firm protocols regarding calendaring, filing, and information tracking.
- Work cooperatively and respectfully with attorneys and firm staff.

Qualifications - Required

- Minimum 2 to 10 years of litigation experience.
- J.D. from accredited law school.
- Admitted to the State Bar of Nevada or willing to take the bar.
- Superior research, writing, and organizational skills are required.
- A commitment to, and interest in, the firm's practice areas.
- Ability to self-start and to work independently under pressure.
- Ability to manage workload and work with team.
- Excellent writing and analytical skills.

Qualifications - Preferred

- Admitted to practice in California.
- Admitted to practice before Federal District Court for the District of Nevada.
- Admitted to practice before Ninth Circuit Court of Appeals.
- Clerkship experience.
- Ability to speak Spanish.



Why Join Us?

- **Exciting Work:** Engage in meaningful cases across diverse practice areas.
- **Competitive Compensation:** Enjoy a competitive salary.
- **Comprehensive Benefits:** Medical, dental, and vision insurance plans; retirement plan.
- **Work-Life Balance:** Paid time off and holidays; flexible scheduling.
- **Community Involvement:** Be part of a firm actively engaged in the community.

If the above sounds like fun, reach out to McLetchie Law. This is a full-time role, and we are ready for you to start ASAP. You will be working in an office in Downtown Las Vegas. If you are the right person, this job could be mostly remote.

How to Apply:

Applicants should submit, by email: (1) a resume; and (2) a cover letter describing interest in the position and compensation requirements to nadia@nvlitigation.com.

Applications will be considered on a rolling basis until the position is filled.

McLetchie Law strives to be a diverse workplace. McLetchie Law is an equal opportunity employer and is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. We do not discriminate based upon race, religion, color, national origin, gender (including pregnancy, childbirth, or related medical conditions), sexual orientation, gender identity, gender expression, age, genetic information, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.